

HOLMES

COMMUNITY COLLEGE

2007-2008 DISTRICT BULLETIN



THE D.P. "PAT" McGOWAN WORKFORCE TRAINING CENTER



RIDGELAND - GOODMAN - GRENADA

Amendment I to the 2007-2008 Holmes Community College Bulletin

AMENDMENT NUMBER I
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I. The following instructional policies have been changed:

Page 52: Changes in Class Schedules Through Drops & Adds.

The first sentence has been changed as follows:

A student wishing to drop or add a course during the time of late registration may make the drop or add through web registration under “Drop or Add Classes.”

Page 62: *** is changed as follows: ***BOT, CIS, ENT, MST, OTA, & SUR students are not required to take a computer literacy course since computer literacy is fundamental to all those programs.

Page 67: Expenses have been changed as follows:

The room fees for old dormitories have been increased from \$325 to \$365 per semester.

The room fees for the new dormitories have been increased from \$400 to \$440 per semester.

Page 94: Veteran’s Educational Benefits, paragraph two has been changed as follows:

A statement of the Standards of Progress and Attendance that applies to all veterans under Chapter 1606, 30, 32, 34, and 35 of Title 38 is available to each student. A copy can be obtained from the Office of the Vice President of Academic Programs. The student receiving VA Educational Benefits will follow the same Satisfactory Academic Progress--Required Qualitative Measure and Measurable Progress Requirement (Completion Rate)--as students receiving Federal Financial Aid. The statement of revised Standards of Progress and Attendance was approved by the State Approving Agency effective Fall, 2007. The statement is in compliance with VA Regulation 14235 (D).

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II. The following Academic Program has been added.

Forensic Science
First Year

First Semester

ENG 1113 Eng. Comp I
MAT 1313 College Algebra
CHE 1211 General Chemistry I Lab
CHE 1213 General Chemistry I
BIO 1134 General Biology I
CRJ 2333 Criminal Investigation I
17 hrs.

Second Semester

ENG 1123 Eng. Comp II
MAT 1323 Trigonometry
CHE 1221 General Chemistry II Lab
CHE 1223 General Chemistry II
BIO 1144 General Biology II
CRJ 2393 Criminalistics
17 hrs.

Second Year

First Semester

**CHE 2424 Organic Chemistry I
BIO 2514 Human A & P I
PSY 1513 General Psychology
MAT 1613 Calculus I
*Humanities Elective
17 hrs

Second Semester

SPT 1113 Speech
**CHE 2434 Organic Chemistry II
BIO 2524 Human A & P II
MAT 1623 Calculus II
Computer Literacy
17 hrs

*Check you transfer senior college catalog.

**Physics I & II may also be required at your transfer senior college.

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III. The following Academic Course has been added.

SOC 2213 – Introduction to Anthropology.

A survey of major fields and basic principles in the comparative study of mankind.
Three lectures. Three hours credit.

IV. The following Academic Courses have been changed:

ART 1113 - ART APPRECIATION

A simple approach to the understanding of the visual arts on a conceptual basis. Three lectures.
Three hours credit.

ART 1313 - DRAWING I

Includes the study of the basic elements and principles of organization in two dimensions and the selection, manipulation and synthesis of these components to create an organized visual expression. Black and white media will be stressed. Six lab hours. Three hours credit.

ART 1323 - DRAWING II (Prerequisite: ART 1313).

Continuation of rendering skills introduced in Drawing I with emphasis on color, composition and creative expression. Six lab hours. Three hours credit.

ART 1433 - DESIGN I

To provide students with an understanding of the elements and principles of design to enable development of an informed, intuitive sense as well as a highly informed skills base/methodology involving black and white design problems which apply principles and elements of visual design. Six lab hours. Three hours credit.

ART 1443 - DESIGN II

To provide students with an understanding of color theory and applications of color so that there begins to be an informed as well as intuitive sense of seeing, mixing, and applying color and light to design problems. Six lab hours. Three hours credit.

ART 1453 - THREE DIMENSIONAL DESIGN

To provide students with an understanding of spatial form in three dimensions through the use of applied design elements and principles to studio problems in various media. Six lab hours. Three hours credit.

ART 1913 - ART for ELEMENTARY TEACHERS

Development of essential concepts of children's art education in compliance with the *National Standards for Arts Education*. Three lectures. Three hours credit.

ART 2513 - PAINTING I

Techniques used in painting media in a variety of subject matter. Six lab hours. Three hours credit.

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ART 2523 - PAINTING II

Advanced problems in painting media. Six lab hours. Three hours credit.

ART 2613 - CERAMICS I

This course is directed toward an introduction to different aspects and materials of ceramic design. Instruction covers forming and shaping by hand and by mechanical means, various kiln operations, understanding the nature of clay and glazes and an appreciation of functional and non functional forms. Six lab hours. Three hours credit.

ART 2713 - ART HISTORY I

Survey course of historical background of art forms from Prehistoric to Renaissance. Emphasis is on painting, architecture, and sculpture as related to history. Three lectures. Three hours credit.

ART 2723 - ART HISTORY II

Survey course of historical background of art forms from Renaissance to present with special emphasis on contemporary expression. Three lectures. Three hours credit.

BOA 2313 has been removed.

EDU 1223 has been removed.

EDU 1311 has been changed to EDU 1313. Three lectures. Three hours credit.

MUS 1911, 1921, 2911, 2921 - RECITAL CLASS I, II, III, IV.

Required performance of solo and ensemble literature by students majoring in music. Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. One hour credit.

MUS 2513 MUSIC FOR ELEMENTARY CHILDREN – Change the name of the course to **MUS 2513 MUSIC FOR ELEMENTARY TEACHERS** – Designed for the needs of the elementary education student. Essentials of public school music; study of the fundamentals of music. Reading music notations and terminology. Three lectures. Three hours credit.

MUS 1214 Music Theory I

Study of functional harmony through analysis and part writing, sight-singing, ear training, and dictation. Two lab hours, Three lecture hours. Four hours credit..

MUS 1224 - Music Theory II

Continued study of functional harmony through analysis and part writing, sight-singing, ear training, and dictation. Prerequisite: A grade of "C" or better in MUS 1214. Two lab hours, Three lecture hours. Four hours credit.

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MUS 2214 - Music Theory III

Continued study of functional harmony through analysis and part writing, sight-singing, ear training, and dictation. Prerequisite: A grade of "C" or better in MUS 1224. Two lab hours, Three lecture hours. Four hours credit.

MUS 2224 - Music Theory IV

Continued study of functional harmony through analysis and part writing, sight-singing, ear training, and dictation. Prerequisite: A grade of "C" or better in MUS 2214. Two lab hours, Three lecture hours. Four hours credit.

Removed: MUS 1612 - Elementary Conducting

NUR 2123 – Pharmacology. (Prerequisites have been removed).

SPT 1113 - Public Speaking (Prerequisite: Appropriate placement score for ENG 1113).

Study and practice in making speeches for a variety of public forums. Major emphasis is placed on speech preparation and Delivery. Three lectures. Three hours credit.

SPT 1213 - Fundamentals of Theatre Production (Co-requisite: SPT 1241, 1251, 2241, or 2251).

A basic course in the management of theatre arts to provide the student with the general knowledge of the collaborative process of mounting and marketing a theatrical production. Concurrent enrollment in Drama Production (SPT 1241, 1251, 2241 or 2251) is required. Three lectures. Three hours credit.

SPT 1233 - Acting

An introduction to the training of the voice, body and imagination as the foundations of the work of an actor through the study of acting theory, vocabulary, theatrical games, mime, monologue, and scene work. Three lectures. Three hours credit.

SPT 1241, 1251, 2241, 2251- Drama Production I, II, III, IV.

Participation in college drama productions. One hour credit.

SPT 2223—Stagecraft (Co-requisite: SPT 1241, 1251, 2241, or 2251).

An introduction to all technical elements of production design and operation. Concurrent enrollment in Drama Production (SPT 1241, 1251, 2241, or 2251) is required. Three lectures. Three hours credit.

SPT 2233 -Theatre Appreciation (Non-Majors).

An introduction of the cultural, historical and social aspects of drama. Class content provides an appreciation of theatre and performance art to develop audience standards through demonstration of the unique characteristics of theatre. Three lectures. Three hours credit.

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V. The following Technical Program has been added.

**Conservation Law Enforcement Technology
(Grenada Center)**

First Year

First Semester

Eng. Comp I Eng. 1113
Prin. of Bio I BIO 1114
or *Botany BIO 1314
Dendrology FOT 1713
Intro to Crim. Just. . . CRJ 1313
Forest Surveying . . . FOT 2124
17 hrs.

Second Semester

**College Algebra MAT 1313
Soc/Beh Science 3
Silviculture I FOT 2614
Forest Protection FOT 1314
Criminology CRJ 1383

17 hrs.

Second Year

First Semester

Survey/Micro Apps . CPT 1323
Oral Commun. SPT 1113
Apps of GIS/GPS in
Forestry FOT 2213
Police & Comm. Rel . CRJ 1343
Work-Based Learning WBL1913
Special Problems in
Forest Tech . . . FOT 2913

18 hrs.

Second Semester

Hum/Fine Arts 3
Law Enf. & the Juv. CRJ 2513
Criminal Investigation I . . . CRJ 2333
Applied Soil Cons. & Use . AGT1714
Silviculture II FOT 2624

17 hrs.

* For those students wishing to continue to MSU, BIO 1314 and BIO 2414 will be needed.

**BOT 1313 or MAT 1233 & an additional natural science with lab may be substituted

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VI. The following Technical Programs have been changed:

Collision Repair Technology

(Goodman)

First Year

First Semester

Structural Analysis & Damage

Repair I ABT 1143

Non-Structural Analysis&Damage

Repair I ABT 1223

Mechanical & Electrical Comp I

. ABT 1443

Refinishing I ABT 1314

*Eng. Comp. I ENG 1113

16 hrs

Second Semester

Structural Analysis & Damage

Repair II ABT 1153

Non-Structural Analysis&Damage

Repair II ABT 1233

Mechanical & Electrical Comp II

. ABT 1453

Refinishing II ABT 1323

*College Algebra . . . **MAT1313

15 hrs.

Second Year

First Semester

Structural Analysis & Damage

Repair III ABT 2163

Non-Structural Analysis&Damage

Repair III ABT 2243

Refinishing III ABT 2333

Special Problem in Collision Repair

Technology ABT 2913

*Computer Literacy 3

* Social/Beh Science 3

18 hrs.

Second Semester

Structural Analysis & Damage

Repair IV ABT 2173

Non-Structural Analysis&Damage

Repair IV ABT 2253

Refinishing IV ABT 2343

Supervised Work Experience in

Collision Repair Tech

. ABT 2923

*Oral Communication . SPT 1113

*Hum/Fine Arts 3

18 hrs.

* Required for students seeking an AAS degree.

**BOT 1313 or MAT 1233 & Natural Science with lab may be substituted

The following courses have been removed:

ABT 1113—Restraint Systems & Interior Trim

ABT 1123—Bolted Units, Assemblies, & Electrical Systems

ABT 1133—Glass & Related Hardware Installation & Sealing

ABT 1213—Automotive Body Welding & Cutting

ABT 1414—Sheet Metal Repair

ABT 1423—Body Panel and Upper Structural Repair I

ABT 2434—Body Panel & Upper Structural Repair II

ABT 2513—Frame & Underbody Structural Repair I

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ABT 2524—Frame & Underbody Structural Repair II

ABT 2613—Fiberglass & Plastic Repair

ABT 2713—Collision Analysis & Repair

ABT 2813—Shop Operation & Management

The following courses have been changed:

Change ABT 1313—Refinishing I to ABT 1314 (same course name).

Description is the same except add the following sentence to the end: Emphasis is placed upon personal safety and environmental concerns. Two lectures. Four hours laboratory. Four hours credit.

Change ABT 1324--Refinishing II to ABT 1323 (same course name) Remove the pre-requisite. The description should be changed to read as follows:

Continuation of Refinishing I. Included are types of paint defects and paint gun application and maintenance procedures. One lecture. Four hours laboratory. Three hours credit.

Change ABT 292(1-6) from Work-Based Learning in Collision Repair Technology to Supervised Work Experience in Collision Repair Technology with the following description (remove existing description):

A course which is a cooperative program between industry and education designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contract hours. One to six hours credit.

Change ABT 2333--Refinishing III by removing the pre-requisite and changing the description to read as follows:

A continuation of Refinishing II with emphasis on advanced painting techniques including paint mixing, matching, and applying. One lecture. Four hours laboratory. Three hours credit.

Change ABT 291(1-3)—Special Problem in Collision Repair Technology by changing the pre-requisite from “Sophomore standing in Collision Repair Technology” to “Consent of the instructor.”

The following courses have been added:

ABT 1143—Structural Analysis and Damage Repair I

A course to provide skills and practice in welding and cutting procedures that are used in the collision repair industry. This course also covers the complete inspection and non-structural analysis of damaged vehicles. It is designed to enable the student to determine the conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference manuals. Two lectures. Two hours laboratory. Three hours credit.

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ABT 1153—Structural Analysis and Damage Repair II

This course is a continuation of Structural Analysis and Damage Repair I. This course provides instruction and practice in the removal and reinstallation of glass. Two lectures. Two hours laboratory. Three hours credit.

ABT 1223—Non-Structural Analysis and Damage Repair I

A course in the procedures and practices for metal finishing and body filling. This course also covers the complete inspection and non-structural analysis of damaged vehicles. It is designed to enable the student to determine the conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference manuals. Two lectures. Two hours laboratory. Three hours credit.

ABT 1233—Non-Structural Analysis and Damage Repair II

This course is a continuation of Non-Structural Analysis and Damage Repair I. This course provides instruction for preparation principles and practices. One lecture. Four hours laboratory. Three hours credit.

ABT 1443—Mechanical and Electrical Components I

A course designed to provide theory and practice in the areas of restraint systems, cooling systems, and air conditioning/heating systems. An introduction to small business management techniques as applied to the collision repair shop. Includes computerized information and record systems. Also included are financial responsibilities, shop layout, inventory, and employee-employer relations. Three lectures. Three hours credit.

ABT 1453—Mechanical and Electrical Components II

A course designed to provide theory and practice in the areas of brakes and electrical. Three lectures. Three hours credit.

ABT 2163—Structural Analysis and Damage Repair III

This course is a continuation of Structural Analysis and Damage Repair II. This course provides instruction and practice in unibody inspection, measurement, and repair. Two lectures. Two hours laboratory. Three hours credit.

ABT 2173—Structural Analysis and Damage Repair IV

This course is a continuation of Structural Analysis and Damage Repair III. This course provides the procedures and practices for frame inspection and repair. Two lectures. Two hours laboratory. Three hours credit.

ABT 2243—Non-Structural Analysis and Damage Repair III

This course is a continuation of Non-Structural Analysis and Damage Repair II. This course provides instruction for outer body panel repair, replacement, and adjustment principles and practices. Two lectures. Two hours laboratory. Three hours credit.

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ABT 2253—Non-Structural Analysis and Damage Repair IV

This course is a continuation of Non-Structural Analysis and Damage Repair III. This course provides instruction and practice for the following areas: moveable glass, hardware associated with glass, plastics and adhesive. Two lectures. Two hours laboratory. Three hours credit.

ABT 2343—Refinishing IV

A continuation of Refinishing III with emphasis on advanced techniques of painting, including detailing. One lecture. Four hours laboratory. Three hours credit.

Page 160: Architectural Engineering Technology: The Approved Restrictive Elective has been changed from 3 hours to four hours to meet the total programs requirement of 64 hours.

Page 160 and 162: The sentence *Approved Restrictive Elective . . has been changed as follows: Math above College Algebra, Science, English Comp II, or ENT, IMM, MFT, WBL, GIT, or MST Technology Course as approved by Advisor.

Page 166: Manufacturing Technology has been removed from the Engineering Technology Department to a stand-alone program in order to receive National Association of Industrial Technology accreditation of Manufacturing Technology and is taught only at the Grenada Center.

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The changes in the OTA Program below are effective Fall, 2008:

**Occupational Therapy Assistant Technology
(Ridgeland Campus)**

Anatomy and Physiology I and II (BIO 1514/1524 or 2514/2524) are required prerequisites for the program.

First Year

First Semester

Found. of Occup. Therapy OTA 1113
Path. of Psychiatric Conditions . . OTA 1213
Medical Terminology OTA 1121
(or other approved medical
terminology course)
Therapeutic Anatomy OTA 1132
Group Process OTA 1513
Occupational Therapy Skills I . . . OTA 1423
College Algebra MAT 1313
18 hrs.

Second Semester

Path. of Physical Dis. Cond. OTA 1223
Kinesiology OTA 1314
Therapeutic Media OTA 1413
Occupational Therapy Skills II . . . OTA 1433
English Comp. I. ENG 1113
16 hrs.

Summer Semester

Healthcare Systems OTA 2812
Path. of Dev. Conditions OTA 1233
Path. of Orthopedic Conditions . . . OTA 1242
Fieldwork IA OTA 1913
Oral Communication SPT 1113
13 hrs.

Second Year

First Semester

Occ. Therapy Skills III OTA 2443
Concepts in Occ. Therapy OTA 2714
Fieldwork IB OTA 2935
Occ. Therapy Transitions I OTA 2961
Social/Behavioral Science 3
16 hrs.

Second Semester

Fieldwork IIA OTA 2946
Fieldwork IIB OTA 2956
Occ. Therapy Transitions II OTA 2971
Humanities/Fine Arts 3
16 hrs.

Total of 79 semester hours

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P. 174 of the catalog should read as follows:

Program Description: The Occupational Therapy Assistant curriculum is a two-year program of study that prepares an individual to work as a co-participant in the entire occupational therapy process, at the discretion of the supervising certified occupational therapist. The occupational therapy assistant administers intervention pertinent to creating and promoting healthy lifestyles, restoring a skill or ability that has been impaired, maintaining current level of function, modifying an activity to ensure success and addressing disability prevention.

The OTA program is five consecutive semesters designed to prepare the OTA student with entry level skills. A student must achieve a grade of 78 on current semester OTA courses before advancing to the next semester. Students are provided with Level I and Level II fieldwork experiences to facilitate the transition of learning from the classroom to the clinical setting. Students will be responsible for travel expenses during completion of fieldwork experiences. Graduates of the OTA program are awarded an Associate of Applied Science Degree.

The Professional Certification and the Program Accreditation Status on p. 174 need to be changed to read as follows:

Professional Certification: Graduates of the Occupational Therapy Assistant Program are awarded the Associate of Applied Science Degree. Graduates from this accredited program are eligible to sit for the National Certification Examination for the Occupational Therapy Assistant. This examination is administered by the National Board of Certification of Occupational Therapy (NBCOT).

Correspondence to NBCOT:	The Eugene B. Casey Building 800 S. Frederick Ave., Suite 200 Gaithersburg, MD 20877-4150
Telephone:	(301) 990 -7979
Internet:	Web site: www.nbcot.org

Program Accreditation Status: The Holmes Community College Occupational Therapy Assistant Program is fully accredited by the American Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA).

Correspondence to ACOTE:	4720 Montgomery Lane P.O. Box 31220 Bethesda, MD 20824-1220
Telephone/Fax:	(301) 652 - AOTA (301) 652 - 7711 (Fax) 800 - 377- 8555 (TDD)
Internet:	Web site: www.aota.org E-mail: accred@aota.org

Requirements for the Associate of Applied Science Degree (AAS) for the Occupational Therapy Assistant: The student will complete the prescribed set of courses for the Occupational Therapy Assistant Program as identified in the program course sequence and course descriptions. The student's cumulative quality point average will be at least a 2.00 on all credits applied to the degree.

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The changes to the OTA program below are effective Fall, 2008:

The following needs to be added to the OTA Admission Policy on p. 175:

This will become #6:

“After acceptance into the program, OTA students must provide documentation of the following: complete physical exam, TB skin test record, initiation of Hepatitis B vaccination series or declination form, drug screen. Students must also pass a criminal background check. Students are responsible for fees associated with these requirements.”

The following OTA courses have been changed:

Removed: **OTA 1134.**

Added: **OTA 1121 Medical Terminology.**

This intake course is a study of medical language relating to body systems including diseases, physical conditions, abbreviations, and symbols as applied to occupational therapy. Professional language for occupational therapy will be included. One lecture. One hour credit.

Added: **OTA 1132 Therapeutic Anatomy.**

This intake course will focus upon the structures of the human body and their respective functions. Emphasis will be placed upon the muscular, skeletal, and nervous systems. Two lectures. Two hours credit.

Added: **OTA 2812 Healthcare Systems.**

This intake course is designed to examine the context of service delivery for occupational therapy. Various models of health care, education, community, and social systems will be examined. Two lectures. Two hours credit.

Added: **OTA 1242 Pathology of Orthopedic Conditions (Prerequisites: OTA 1132 & OTA 1314)**

This intake course provides a basic knowledge of selected orthopedic conditions encountered in occupational therapy practice. Emphasis is placed upon mechanisms of pathology and basic treatment approaches. The role and function of the OTA in the treatment process is also emphasized. Two lectures. Two hours credit.

OTA 1314 Kinesiology---Add the prerequisite of OTA 1132.

OTA 1413 Therapeutic Media---Add the prerequisite of OTA 1113.

OTA 1423 Occupational Therapy Skills I---Add the prerequisites of OTA 1113 & OTA 1121 (or another approved medical terminology).

OTA 1433 Occupational Therapy Skills II—Add the prerequisite of OTA 1423.

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OTA 1913 Fieldwork IA—Remove “Psychosocial” from the title of the course; change the wording in the last sentence of the description from “observers in the psychosocial setting” to “observers in the assigned clinical setting”; and add the prerequisite of OTA 1423.

Change OTA 2444 to **OTA 2443** with the same title (**Occupational Therapy Skills III**); change the hours and credit to two hours lecture, two labs, and three hours credit; and add the prerequisite of OTA 1423.

Change OTA 2713 to **OTA 2714** with the same title (**Concepts in Occupational Therapy**); change the hours and credit to three hours lecture, two labs, four hours credit; add the prerequisites of OTA 1223, OTA 1423, and OTA 1242; and the description should read as follows:

This manipulative course studies occupational therapy treatment techniques for a variety of diagnoses while incorporating theoretical concepts.

OTA 2935 Fieldwork IB—Remove “Physical Dysfunction/Pediatrics” from the title; change the end of the last sentence in the description from “observers in the occupational therapy evaluation and intervention process” to “observers in the clinical setting”; and add the prerequisite of OTA 1423

Change the title of **OTA 2946** from “Level IIA Fieldwork” to “**Fieldwork IIA**” and add prerequisites of “All OTA classroom and Level I Fieldwork courses.”

Change the title of **OTA 2956** from “Level IIB Fieldwork” to “**Fieldwork IIB**” and add prerequisites of “All OTA classroom and Level I Fieldwork courses.”

OTA 2961 Occupational Therapy Transitions I (New course description)

This course provides information and guidance to the student for their transitional process of becoming an Occupational Therapy Practitioner. This course will encompass a variety of professional skills and concepts. In addition, vital life skills will be discussed. One lecture. One hour credit

Added: **OTA 2971 Occupational Therapy Transitions II** (Prerequisite: OTA 2961).

This course provides final preparation to the student for the transitional process of becoming an Occupational Therapy Practitioner. Three day seminar. One hour credit.

Page 177: Surgical Technology. The following Approved Electives have been added: BOT 1613, BOT 1623, EPY 2533, HPR 2213, SOC 2113.

VII. The following Technical courses have been changed:

DBT 1113 – SQL Programming has been changed: Two lectures. Three hours laboratory. Three hours credit.

DBT 1123 – PL/SQL Programming has been changed: Two lectures. Three hours laboratory. Three hours credit.

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ENT 2153 – Civil Drafting has had the prerequisite of ENT 1323 removed.

I certify the above amendment is true and correct in content and in policy.

A handwritten signature in black ink that reads "Fran Cox". The signature is written in a cursive, flowing style.

Vice President for Academic Programs, Dr. Fran Cox

June 15, 2007